



Supplementary Information Form

In support of an application for a church place

This form should be submitted directly to the school by the closing date of the 15th January 2025 for places in Reception starting September 2025*.

Any forms received for a Reception place after this date will not be considered for a church place and the other criteria in the policy will be applied.

***If you are making an application outside of the 15th January deadline (for example in-year admissions) and if you want to apply for a church place you will still need to submit a SIF.**

St Francis School, Taw Hill is a voluntary aided Church of England school, which means that the governing body is the admissions authority for the school.

Category 3 of the admissions policy states that places will be allocated to children who:-

*a) **live** within the parish of St John's Haydon Wick (please see map attached)*
and

b) are at the heart of a Christian Church
and

c) have fully completed and handed in a SIF by 15th January 2025 (or for admissions during the school year, when the application for a place is made)

Please ask the leader of your church or a person in a position of authority within the church to complete the other side of this form in support of your application. Please note that we do routinely check and verify and we need to be able to contact the person completing this form before a church place can be offered. Incomplete forms will not be considered for a church place.

If you have not been attending your current church for 2 years, you may ask a minister at a previous church to complete a SIF to cover prior attendance. Please ensure that all SIFs covering the full two year period are fully completed and submitted by the date on the front of this form to be considered.

Details of the applicant

Name of child:

Name of parent/guardian/carers making this application:.....

Permanent residential address of child:.....

.....

Tel:Email address:

(see over)

Details of your Church and Minister/Church Leader

Name of Church:

Name of Minister/leader:

Position held within the church:

Contact Address:

Tel:

Email Address:

To the Church Leader:

Please complete and sign this declaration below to confirm that the applicant or applicants are at the Heart of your church

Definition

The definition of 'at the heart of the Church' is covered in point 16 of the National Society's guidelines. An applicant at the heart of the church would be a regular worshipper. This means one who worships twice a month over a period of at least 2 years prior to the deadline of receipt for applications. To accommodate difficult patterns of work and family relationships account will be taken of week-day worship. The 'applicant worshipper' could be the child for whom the application is made or one or both parents.

In the event that during the period specified for attendance at worship the church has been closed for public worship and has not provided alternative premises for that worship, the requirements of these admissions arrangements in relation to attendance will only apply to the period when the church or alternative premises have been available for public worship.

Declaration of Church leader of Minister

I.....*name*.....being the minister (or other leader or authorised representative or official) of*church name*.....

truthfully declare that the parent/guardian/carers/child detailed above are regular worshippers at the heart of my church (in accordance with the definition given above) and I confirm that they have been regularly attending at my church for.....years and I can confirm that my church is affiliated to the Churches Together in England, or it is church which is in full sympathy with its Trinitarian stance.

Signed:..... Dated:.....

St John's, Haydon Wick (The diamond pin is St John's Church)

